

DHCD – Division of Credit Assurance (DCA) 2021 Compliance Instructions

The 2021 Compliance Forms and Instructions can be found on the DHCD website: <https://dhcd.maryland.gov/HousingDevelopment/Pages/MFLibrary.aspx>

Report Forms & Certificates to complete:

1. If the property has **HOME** Program funding:
 - 2021 HOME Compliance Owner's Certificate
 - 2021 HOME Compliance Report

2. If the property has any **State** Financed Program:
 - 2021 Annual Certificate of Compliance
 - 2021 Standard Attachment to Certification

3. If the property has **STHFGP** Funding:
 - 2021 STHFGP Attachment to Certification

If your property has more than one of the three financed programs groups above, you must complete and submit each of those forms and certificates under those Programs.

An authorized representative of the ownership entity must sign the Owner's Certificate of Compliance. Please be sure to complete all sections of forms (applicable to your property) in their entirety before submission.

Filing Instructions:

Please email the completed and signed certificate and applicable compliance forms to: DHCD.compliance_DCA@maryland.gov (underscore after compliance and before DCA). Include the Property Name and 2021 Compliance in the subject line. **All information must be submitted by the deadline of June 1, 2022. Zip files will not be accepted.**

If you have any questions, please feel free to contact Brenda Fletcher at 301-429-7575, or email brenda.fletcher@maryland.gov. If you need a list of your properties, please contact John Vangchhia via email John.Vangchhia@maryland.gov.